

Reigate and Banstead Borough Council Audit Committee Work Programme



Published: 11/07/23

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
6 September 2023								
<i>Luke Harvey, Project & Performance Team Leader,</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance	Risk management - Q1 2023/24 Risk management update for Quarter 1 of the 2023/24 financial year		14 Sep 2023		Part exempt	
<i>Tom Borer, Policy Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Internal audit - 2022/23 annual report and opinion To note the annual internal audit report and opinion.				Open	
<i>Tom Borer, Policy Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Internal audit - Quarter 1 2023/24 progress report To receive the Q1 2023/24 internal audit progress report.				Open	

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6 December 2023								
<i>Luke Harvey, Project & Performance Team Leader,</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance	Risk management - Q2 2023/24 Risk management update for Quarter 2 of the 2023/24 financial year.		14 Dec 2023		Part exempt	
<i>Tom Borer, Policy Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Internal audit - Quarter 2 2023/24 progress report To receive the Q2 2023/24 internal audit progress report.				Open	
<i>Alex Vine, Democratic and Electoral Services Manager</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance	Update of the Code of Corporate Governance To adopt the updated Code of Corporate Governance.				Open	
13 March 2024								
<i>Luke Harvey, Project & Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance	Risk management - Q3 2023/24 Risk management update for Quarter 3 of the 2023/24 financial year.		21 Mar 2024		Open	
<i>Tom Borer, Policy Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance	Chief Finance Officer	Internal audit - Quarter 3 2023/24 progress report To receive the Q3 2023/24 internal audit progress report.				Part exempt	

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	and Organisation							
<i>Tom Borer, Policy Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Internal audit plan and charter - 2024/25 To receive the internal audit plan and Charter for 2023/24.				Open	
<i>Liane Dell, Democratic Services Officer</i>	Portfolio Holder for Corporate Policy and Resources	Strategic Head of Legal and Governance	Audit Committee Annual Report 2023/24 and Forward Work Programme 2024/25 To consider the Audit Committee's Annual Report and forward work programme for 2024/25.				Open	
Meeting date TBC for 2020/21 reports								
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Final Annual Governance Statement 2020/21 To consider the Final Annual Governance Statement 2020/21				Open	
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	External Auditor Report (ISA 260) 2020/21 To consider the external auditor's conclusions and any significant issues arising from the audit of the Statement of				Open	

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			Accounts 2020/21.					
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Statement of Accounts 2020/21 To consider the Audited Statement of Accounts 2020/21.				Open	
Meeting Date TBC for 2021/22 reports								
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Final Annual Governance Statement 2021/22 To consider the Final Annual Governance Statement 2021/22.				Open	
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	External Auditor Report (ISA 260) 2021/22 To consider the external auditor's conclusions and any significant issues arising from the audit of the Statement of Accounts 2021/22.				Open	
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Statement of Accounts 2021/22 To consider the audited Statement of Accounts 2021/22				Open	

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Meeting Date TBC for 2022/23 reports								
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Final Annual Governance Statement 2022/23 To consider the Final Annual Governance Statement 2022/23.				Open	
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	External Auditor Report (ISA 260) 2022/23 To consider the external auditor's conclusions and any significant issues arising from the audit of the Statement of Accounts 2022/23.				Open	
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Audited Statement of Accounts 2022/23 To consider the Audited Statement of Accounts 2022/23.				Open	

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